

EMPLOYMENT OF CLASSIFIED AND OTHER NONADMINISTRATIVE PERSONNEL

The superintendent of schools or designee shall regularly meet with employee groups. The staff, through the committee system, shall keep the Board informed of employee concerns.

An employees' handbook shall be reviewed and any amendments shall be presented to the Board. This handbook shall clearly advise employees of the terms and conditions of their employment including: wages; hours; conditions of employment; grievance procedures; leaves of absence; suspensions; terminations; recommendation of applicants; probationary period; sick leave and disability benefits; jury duty; vacations; holidays; transfers; and evaluations.

06/18/80

Revisions: 04/06/00; 03/01/12; 09/07/23

Topeka Public Schools